Setting up IOS device for District Email

To use your mobile device with SDCCD's Exchange Service, you must have an Open Mobile Alliance (OMA) compatible device that is capable of using the Microsoft Active Sync services.

Each device can be different so finding where to enter the information may be different for each person. Once you find where to set this, the following information will be helpful.

If you are removing your email account from your Apple device go to Settings, Mail, Accounts, and select the specific account, and select Delete Account.

NOTE: Your new password must comply with the current SDCCD complexity requirements:

    a. Minimum of 10 characters

    b. 3 of the 4 following criteria:

        i. Upper case letters

        ii. Lower case letters

        iii. Integers (0-9)

        iv. Special characters – use the characters at the top of your number line at the top of the keyboard

To setup your email on your Apple IOS device go to settings, mail, accounts and select add account. Make sure you are setting this up as Microsoft Exchange.

Here are the settings
Your user name = username@sdccd.edu or sdccd\username depending on format
Your password = xxxxxxxx

Optional items if prompted or if manual setup is used
Mail server = mail.sdccd.edu
Domain = sdccd

Check "Yes" for "This server requires an encrypted SSL connection".

You will be prompted on which items to sync and the date range for email and calendar.
30 days or all mail is recommended, not the 3 days that is sometimes the default setting.
Remember to setup your signature if one is used.